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| **Timeframe** | **Work To Be Done** | **Resources Needed** | **Person (s) Responsible** |
| August 8, 2012  (Committee Meeting) | * Kickoff Tech Planning * Establish Mission/Vision * Establish TFA workgroups * Brainstorm Big Ideas of next plan | * Agenda * METSP, NETP, Current tech plan * Tech plan update presentation | Ray Eernisse |
| September 11,2012  (Committee Meeting) | * Review big ideas from METSP, NETP and progress on current plan * TFA groups review data, identify gaps and brainstorm goals * Conduct staff survey regarding PD or training needs | * Data sources | Committee members  Dr. Brock |
| October 3, 2012  (Committee Meeting) | * Continue to review data, identify gaps and finalize goals | * Data sources | Committee members |
| November 14, 2012  (Committee Meeting) | * Draft plan narrative * Define action steps | * Data sources | Ray Eernisse  Committee members |
| December 12, 2012  (Committee Meeting) | * Draft monitoring and communication parts of the plan |  | Committee members |
| January 9, 2013  (Committee Meeting) | * Finalize plan |  | Committee members |
| February 14, 2013  (Committee Meeting) | * Review entire plan with committee | * Draft of plan | Ray Eernisse |
| February 21, 2013 | * BOE Approval (tentative – may move to March 7) | * N/A | Ray Eernisse |
| March 2013 | * Enter plan into ePEGs | * Draft of plan | Kay Callahan |
| April 8, 2013 | * Submit plan to DESE | * N/A | Ray Eernisse |

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| **Items needed:** |  |
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| Current Plan and updates | *8th grade NETS test* |
| National Ed tech plan | *Horizon report 2012* |
| CCSS | *Achievement reports* |
| 21C |  |
| FHSD strategic plan |  |
| Personalized learning |  |
| METSP |  |
| FHSD CSIP |  |
| PD records |  |